

**MINUTES OF THE
PENNINE LANCS BUILDING CONTROL COMMITTEE**
Meeting held at
Blackburn Town Hall
@ 3.30 pm
on 31st January 2019

NAME	TITLE	COUNCIL
Councillor Phil Riley	Deputy Leader and Executive Member for Regeneration	Blackburn with Darwen Borough Council
Councillor John Harbour	Deputy Leader and Executive Member for Housing and Leisure	Burnley Borough Council
Nick Bargh	Head of Pennine Lancs Building Control	PLBC
Martin Kelly	Director of Growth and Development	Blackburn with Darwen Borough Council
Paul Gatrell	Head of Housing & Development Control	Burnley Borough Council
Eric Dickinson	Democracy Officer	Burnley Borough Council

Item No.	Issue
7	Welcome and Apologies
	The Chair, Councillor Phil Riley, welcomed everyone to the meeting in particular Martin Kelly as the new Director of Growth and Development at Blackburn with Darwen Borough Council.
8	Minutes
	The Minutes of the last meeting, held on the 30 th October 2018, were approved as a correct record
9	Budget and Income Monitoring
	Purpose To provide the Joint Committee with Pennine Lancs. Building

	<p>Control's 2018/19 fee income monitoring information for the financial period October to December 2018.</p> <p>Reason For Decision To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control's budget position, income targets and performance.</p> <p>Decision That the Pennine Lancs. Building Control 2018/19 fee income monitoring information for the financial period October to December 2018 be noted.</p>
10	Performance Monitoring
	<p>Purpose To provide the Joint Committee with performance monitoring information updated to include period October to December 2018.</p> <p>Reason For Decision To ensure that the Joint Committee is kept fully informed of Pennine Lancashire's Building Control's operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.</p> <p>Decision That Pennine Lancashire's Building Control's performance monitoring data provided from October to December 2018 be noted.</p>
11	Budget 2018/19 to 2020/21
	<p>Purpose To provide the Joint Committee with Pennine Lancashire Building Control's (PLBC) Revised 2018/19 Budget and advise both BwD and Burnley of their partnership contributions.</p> <p>To provide the Joint Committee with the PLBC Original 2019/20 Budget and advise both BwD and Burnley of their partnership contributions.</p> <p>To provide the Joint Committee with the PLBC Draft 2020/21 Budget and advise both BwD and Burnley of their estimated partnership contributions.</p> <p>Reason for decision To ensure the Joint Committee is kept fully informed of PLBC's budget position for 2018/19 to 2020/21 and details of partnership contributions, in accordance with Schedule 2 (Financial arrangements) of the PLBC Service Level Agreement (SLA), in</p>

	<p>order that each party may be notified of their estimated annual contribution for inclusion in their own budget setting process for the following financial years.</p> <p>Decision</p> <p>(1) That the PLBC Revised 2018/19 Budget outlined in Appendix 1 and forecast partnership contributions of £160,145 and £88,142 for BwD and Burnley respectively be noted;</p> <p>(2) That the PLBC Original 2019/20 Budget outlined in Appendix 1 and forecast partnership contributions of £187,639 and £103,274 for BwD and Burnley respectively be noted; and</p> <p>(3) That the PLBC Draft 2020/21 Budget outlined in Appendix 1 and forecast partnership contributions of £198,629 and £109,323 for BwD and Burnley respectively be noted.</p>
12	Date of Next Meeting
	<p>Decision</p> <p>To confirm that the next meeting will be the AGM to be held at 4.30pm on Tuesday 18th June 2019 at Burnley Town Hall.</p>